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| **Item**  | **Agenda** | **Action** | **By** |
| **1. Attendance & Apologies** | **Apologies:** Caz Smith-Darebin; Sue Gray-Balwyn; Nicole Hunt – Hume; Jane Grace – Mornington; Rosa Serratore – Moonee Valley; Zoe Velonis – Moreland; Cindy Decker – Goulburn Valley; Pam Sheean - Goldfields**Attendance:**; Radmila Sekulic – Wyndham; Trish Kelly – Frankston; Julie McCulloch – Latrobe; Susan Thomas – Greater Dandenong; Lynne Alderton – Whitehorse Manningham; Neville Harley – Melbourne; Leanne Hornibrook – Casey Cardinia; Kristina Purcell – Kingston; Anita Catoggio – YPRL; Andrew McCrory - Stonnington; Jenny Ackroyd – Yarra City; Barrie Gillespie – Kingston; Jenny Lawrence – Brimbank; Sherrill Harvey - Geelong |  |  |
| **2. Confirmation of Minutes**  | Approved |  |  |
| **3. Business Arising**  | Thank you to Michael Byrne for being the convener of Community Access. Welcome Anne-Maree Pfabe who has accepted the role as convener. Thanks to Teresa Wright (formerly Casey Cardinia, now DLS) for her valued contribution to the Collections SIG for many years. |  |  |
| **4.**  | Presentation from Jenny Lawrence, Brimbank, on the topic of:**Something different: Non-traditional collections.** Different collections or new ways of organising collections?Rationale : Maintain relevance in response to declining reading habitsDiverse communities require diverse resourcesEnsure technology is coupled with equitable access16 responding libraries to survey on non-traditional collections. Summary of results to be circulated Suggestions :iPads & laptops for library useLaunchpad – Adult Learning Wifi hotspots - Popular in the USA. Armidale, NSW is offering hotspotsChromebooks - Geelong has had Chromebooks for 2½ years. They are managed by the library IT department although they are a borrowable item in the collection. Popular for customers who may not have a device to connect to the Internet.Cultural experiences – for example, Art Gallery & Museum passesSeek out Sponsorship / BenefactorsPromote the Collections through ProgrammesAuthor talksEducational Collections – for example, Dyslexie books, Toys – Telescope - STEM Kit (Science, Technology, Engineering and Mathematics) – Picture book bundles (First concepts ) – Discovery boxes (Science themes, Lifestyle, Recreation, Dementia, Sport) –– Casey Cardinia currently offer Discovery Boxes to Kindergartens. Cake tins, sewing machines, Seed collections – Bendigo, Port Macquarie, Tamworth and Castlemaine allow patrons to borrow seeds and return them after harvest.Classic titles - say launch 100 classic titlesMuseum Victoria partnershipsGroup together ER & Beginner Reading levels - for example, ‘Fitzroy Readers.’ Shelving books in their series works well in many libraries.Graphic novels & comics – shelve Series together.Manga – do not use spine labels as it covers the numbers on the spine. No spine labels on adult fictionPicture book shelving by themes Xbox games collections – many prefer the digital copy. Download updates as part of pre-opening procedures. Ensure that you have performance rights permission.  See this group to obtain licence. <http://www.igea.net> Interactive Games and Entertainment Association. |  |  |
| **5. Morning tea** |  |  |  |
| **6**.**Discussion/information sharing** | Reports on libraries experiences of:1. **Go Chip** promised delivery in July but not yet received. Updates not forth coming.

If not delivered in December, participating Libraries will expect a REFUND rather than Credit.1. **Cloud Library**

Customer driven – libraries pay per item borrowed – Libraries nominate a dollar amount per month, for example $2,000. If requests to borrow exceed this amount titles do not show up in the catalogue. Melbourne library reached their limit within the month, so were able to add extra money.Caters for multiple use of one title - no platform fee - some titles are slightly more expensive.1. **Lynda** [Lynda.com - lynda.com® Official Site](https://0.r.bat.bing.com/?ld=d3it2ThJ5GiAWmw3A9BTbwnTVUCUwyDwb0Z-4FljRKZWuQ3-TKbzELpYN8b-SK8R0xbUf9Nuf-iQaQHfrwvmR1e_i9Rb1ssLvqSySE5o7jqZEZQthDHoIGlYR_PevKYYLFxQ_FpiKZSp9AQaKVk8s1yvrwdgGyrgU9GGynNl5m4LVMaWON&u=http%3a%2f%2fwww.lynda.com%2fin%2fgeneral2%3futm_source%3dbing%26utm_medium%3dcpc%26utm_campaign%3dl4-APAC-SEM-Brand%26cid%3dl4-au%3aen%3aps%3alp%3aprosc%3as0%3a0%3aall%3abing%3axct-lynda%26utm_content%3d%7bcreative%7d%26utm_term%3dlynda%26src%3dpa-bi%26veh%3dskwd-27150036321%3aloc-9_pcrid_11088033871_pkw_lynda_pmt_be_pdv_c_agid_4806944648_cmid_73204320_adp_%7badposition%7d_net_o_qs_lynda%26lpk35%3d9137)

Expensive $$$$ - However, it is possible to purchase 50 seats – provides home usage and has video content. Product Marketing is not sophisticated.Good content - IT content often contains ground breaking news. Greater Dandenong IT staff use **Lynda** for trouble shooting work related problems.1,000 people joined the Library so they could use **Lynda.***Photography* is very good*Management* – lots of tips.Most participating libraries have cancelled “Computer School”.1. **Dyslexie fonts - Do any** other libraries have a print Dyslexie collection?

Geelong has 200 titlesPreferred vendors? James Bennett Do you have only junior titles or adult/teen titles as well? Junior Collection is interfiled.Demand for Dyslexie font is growing in popularity. |  |  |
| **7. Site Reports** | **Brimbank**New ILS ( Integrated Library system ) – KohaBeginner Reader levels – implemented**Melbourne** * Cloud Library – great take up of the new eResource
* No longer subscribe to Overdrive

**Whitehorse Manningham*** Spydus LMS
* Standing Orders – review

**Wyndham*** Global Books – end processing
* Punjabi Collection – driven by the 2016 ABS Census statistics of the changed community profile
* ePlatform migration to Bolinda. Sherrill Harvey to supply contact details
* Collections maternity leave position extended.

**Stonnington*** Working to utilise existing space – seating and power installed outside
* Coloured LED light used to great effect for different functions and festivals as the colours can be changed according to the event, Christmas, International Women’s Day etc.
* Author talks – scheduled

**Yarra Libraries*** North Fitzroy ‘Going great guns’
* Feedback from new demographic of 20’s patrons is that there are not enough books, but they are not forthcoming with suggestions for genres or titles.
* Subject Lounge retro fit for Collingwood and Carlton.
* Cloud Library new
* Red Hot Reads – No Holds – No Reservations - 1 week loan – No renewals – not a floating collection.

**Kingston*** New Library Manager appointed
* LMS – request for tenders have been sent out to vendors
* Westall Library opened 13th October 2017

 **Casey Cardinia*** Bunjil Place opens 28th October 2017
* Teresa Wright has resigned and a job share arrangement is currently in place.
* *Hot picks –* well received – shadowed on LMS – 2 week loan – No holds – No renewals – Promote the option of ‘Come & get it’ / ‘walk in only’ – No transfers between branches .

**Latrobe** * Moe Library to re-open in November after the catastrophic water leak.
* Press Reader – reviewing usage of the online magazines & newspapers database vs. the increased price.

**Yarra Plenty*** Executive team leadership restructure.
* Collections Manager - new title is Manager Knowledge & Information.
* New Collections Operations Manager starts in October - Lisa Dempster (previously organiser of The Writer’s Festival).
* LOTE suppliers – no longer on Procurement Australia. We either have to run a LOTE tender or ask for an exemption so that we can deal with these suppliers.
* Library survey – targeted users and non-library users.

Positive comments about The Collection.Patron love ‘HOLDS and collecting items. They don’t want to come in and browse. This prompted discussion about having a 24x7 HOLDS dispenser.**Greater Dandenong*** Springvale Library in design phase – Opening 2020
* Benchmark - Queensland Youth engagement model. Use youth furniture in the zone and move Adult graphic novels out of the space.

**Frankston City Libraries*** Library Manager has resigned
* There is a new book shop in Frankston called Comics Plus. They have registered with Procurement Australia. Their main focus is Australian Graphic novels and comics. They have contact with authors and creators and can organise visits. <http://www.thecomicplace.com.au>
* Should we be adding eBooks and eAudio to our library catalogue or can we rely on the App?

Overwhelming response was YES we should add the titles to the catalogue. Both staff and patrons rely on this information.**Geelong*** No 1. Public Library in the State of Victoria for the fourth year running.
* National Non Fiction Festival “Word for word.” This festival attracts high profile authors including John Marsden, Julian Burnside & Jelena Dokic et al. <http://www.wordforwordfestival.com.au/>
* Café opened at Geelong branch
* Geelong Gallery hosting the Archibald exhibition which has prompted cross collaboration with Library events. Themed collections of art book to be displayed include some books that are part of an eclectic and expensive collection.
* Collection and Reader Development Conference – postponed until Sept/ Oct 2018. A Committee is to be established. Possible location Geelong.

Suggestions include having a high profile key note speaker - Sponsorship - Mini trade fair – Brain Health / Bibliotherapy.**All**Vote of thanks to Sherrill for being the Convenor of our SIG meetings. |  |  |
| **8. 12:45-1:00pm** | Conclusion and suggestions for 2018 meetings  |  |  |
| **Meeting dates for 2018** | * 22 February
* 19 April
* 14 June
* 23 August
* 25 October
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