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| **Item**  | **Agenda** | **Action** | **By** |
| **1. Attendance & Apologies** | **Attendance:** Sherrill Harvey (*Convener*, Geelong RLC); Lachlan Turnbull (Wyndham); Radmila Sekulic (Wyndham); Celia Rice (Moonee Valley); Leanne Hornibrook (Casey Cardinia); Meredith Cullen (Bayside); Susan Thomson (Greater Dandenong); Anita Catoggio (Yarra Plenty)**Apologies:** Jill Watson (Bayside); Cindy Decker (Goulburn Valley); Nicole Hunt (Hume); Andrew McCrory (Stonnington); Jenny Ackroyd (Yarra Libraries); Julie McCulloch (Latrobe); Libby Kotschet (Murrindindi); Lynne Alderton (Whitehorse); Michelle Donelly (Maribyrnong); Naomi Barr (East Gippsland); Caz Smith (Darebin); Pam Sheean (Goldfields)  |  |  |
| **2. Confirmation of Minutes**  | Reviewed and approved by the meeting |  |  |
| **3. Business Arising**  | No business tabled |  |  |
| **4. Other Items** | * Jenny Ackroyd from Yarra Libraries has changed roles and will no longer be attending meetings. The group would like to thank Jenny for her contribution and wish her all the best in her new role
* Trish Kelly from Frankston will no longer be attending as Fiona Capon has returned from Maternity Leave. Trish wanted to pass on her thanks to the group for their sharing of knowledge and ideas. Comments that it is a power packed group! Trish brought with her a sense of humour and her input was always entertaining and knowledgeable which was much appreciated
* Nicole Hunt is returning to live in Mackay. Although Nicole was a member for a short time, she delivered much to our meetings including a great presentation at her very first meeting!
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| **5. 10:15am SLV/PLVN State-wide Advocacy Project - Debra Rosenfeldt and Robyn Ellard** | * Advocate program running 2017-2020. It is a state wide public library advocacy strategy.
* It was inspired by the ALA Libraries Transform campaign.
* Aim to influence the decision makers in an increasingly challenging funding environment.
* Working group includes Chris Buckingham, CEO Casey-Cardinia (spokesperson for the program); Yvette Parker, Manager Glenelg; Michael Scholtes, CEO Corangamite; Sally Both, CEO Whitehorse Manningham; Kevin Preece, CEO Goulburn Valley; Susan Thomson, Coordinator Greater Dandenong; Patti Manolis, CEO Geelong; Ann Twyford, CEO Wimmera; Leanne Williams, CEO West Gippsland; Joseph Cullen, CEO Eastern Regional and State Library Staff.
* Engaged CPR to work on the program.
* Consultation with library staff took place through workshops and an online survey. Amongst other things, these showed that libraries were important to communities, but had inadequate funding and that skill development was needed for staff so that they could become better advocates for their services.
* Strategy has three target audiences
	+ Library staff: upskill so that they can become better advocates
	+ Politicians: funding needed, as well as policy influence, recognition of the value of public libraries
	+ Community: support extra funding and raise awareness of what libraries do
* Conversations with politicians are the priority as this is an election year. The election topics are an increase in library operational funding, expanding the Living Libraries Infrastructure program and support for early years literacy and STEM programs.
* Campaign being developed with the tag line ‘Libraries Change Lives’
* A key message is that investing in libraries makes economic sense. The Dollars, Sense and Public Libraries report (2011) has been updated to help libraries make this point. <http://www.sgsep.com.au/maps/2018/victoria-value-of-public-libraries/>
* Champions will be nominated by each library service to drive the campaign internally. They will receive training (see attached PowerPoint)
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| **6. Advocacy-advertising our core business**  | Discussion of Pop Up Libraries. Some library services have successfully worked with PTV to hold them at train stations (Frankston a long-standing example). Casey Cardinia did one recently and gave away a lot of withdrawn stock. Moonee Valley has found Kanopy a great service to use to ‘cut through’ when out promoting the library. There is great interest in a film streaming service like this and it is something that people who do not use libraries are surprised that we can offer.  |  |  |
| **7. Collection & Reader Development Seminar** | Now has a title “Much Ado about Books” to be held on the 12th September.There will be a session on Brain health – reading for psychological well-being by Bibliotherapist Sonya Tsakalakis from The Literary Hand – her website is [www.literaryhand.com](http://www.literaryhand.com)Kevin Hennah – Vision 2020 workshop.Lightning talks – 5 minute short, sharp talks. What’s working well in libraries. An opportunity to participate. 11 EOI’S have been received with 10 of them clearly Reader Development topics. NEED SOME FROM COLLECTIONS!!!! Eg. presentations on innovative approaches to collection development or organisation |  |  |
| **8. Site Reports** | Kanopy - good LOTE rangeDandenong caps 6 downloads per month (approx. $580 per month)Mooney Valley - no capBayside - about $530/month**Dandenong:** reference overhaul - now 4 shelves per branch rather than 3 or 4 bays- Review linked to staff awareness of databases as wellLanguages other than English (LOTE) review - 16 community languages are an ongoing commitment for the life of the new Library Strategy 2018-23. If the library expands the LOTE collection we’ll start small (- i.e. DVDS mags and possibly small genre book buying to begin with; then involve the community in growth of the collection/selection as practicable by language.**Casey Cardinia:** has eAudiobooks with RBdigitalStorybox now through offered through another supplier – substantial price increase!Press Reader - good multicultural titles**Yarra Libraries:** - link on website for collections**Yarra Plenty:** updating Collection Development Policy, stock management guidelines are being reviewed. Also a link to the strategic framework.Uses some of the PRC money on eResources, not just physical items**Wyndham:** all stock now arrives shelf ready (as staff have retired, job descriptions have changed)Genrefied all JNF, Dewey only first three numbers (no decimal point or numbers after) 6 genres (same as Melbourne) Geelong also has JNF genres**Geelong:** Laurence McDonnell Manager of Library Services at Blacktown Library visited to talk CollectionHQ as they had just purchased.Project working with the Queenscliff Maritime Museum to bring their collection into the Queenscliff Library.Leopold Library progressing well |  |  |
| **9. Meeting dates and themes for 2018** | **23 August: Community-centred collections and community collaboration (FACILITATOR NEEDED)****How best to involve community in collection development decisions?****25 October: Donated materials (FACILITATOR NEEDED) Policies on donations of books etc. to libraries, library relationships with local authors, etc.**Sherrill to call for volunteers to run these sessions |  |  |