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| **Item** | **Agenda**  **Minutes:** Minute Taker rotation as per attendance **Chair:** Susan Thomson – Greater Dandenong Libraries | **Action** | **By** |
| **1. Attendance & Apologies** | **Apologies:** |  |  |
| **2. Confirmation of Minutes** |  |  |  |
| **3. Business Arising** | **Meeting Theme presentations:** Thursday, 14 November 2019 Budget building tied in with advocacy of collections – Change in theme and/or new presenter as Jane Grace, has moved onto Manager Libraries & Social Development, Kingston City Council.  Thank you to Jane Grace for her active participation in the Collection SIG. | New presenter/s for November mtg | ALL |
| **4. PLV update** | 1. Inaugural PLV Libraries Change Lives Conference 2019 –Update on PLV Collections Abstract submission on elendingproject.org study update; as agreed in last meeting. 2. PLV Executive and Convenor training 28 May 2019 – Update and Draft Collections Terms of Reference support |  | Susan, Convenor,  ALL |
| **5. Ulverscoft presentation** | 10:30-11:00am - Book Clubs and ULibrary by Michael Hanify, Ulverscoft |  | Michael Hanify, Ulverscoft |
|  | **10 minute Networking/Tea Break** |  |  |
| **6. Meeting Theme** | Book Clubs - Meredith, Bayside & Neville, Melbourne City – with Reader Development SIG perspective from Adam, Hume  We will look at Book Clubs; how to manage and promote them, e.g. are online clubs successful?  Bring ideas that work for you. | Discuss examples from your public library service | Meredith, Bayside/Neville, MLS,  ALL |
| **7. Discussion Topic/s** | Collection management or development discussion topic/s:   1. Self-Publishers lobbying Public Libraries & PLV Collection SIG – Susan/Greater Dandenong 2. Identification of Indigenous and LGBT collection content – Leanne Hornibrook/Casey Cardina |  | Susan, GDL ALL  Leanne, CCL |
| **8. Site Reports** | Short summary of Collection related highlights to talk to and provide via email to Minute Taker |  | ALL |
| **9. Other PLV SIG / Conference updates** | Share Key Collection related points from:  Other PLV Special Interest Groups or industry Conferences |  | ALL |
| **10. Next Meeting** | Thursday, 12 September 2019 - Location TBD - Agenda items to Susan by Thursday 5 September 2019 | Agenda items due 5/09/2019 | ALL |